



**REGULAR MEETING MINUTES**  
**TUESDAY, DECEMBER 12, 2023 at 4:00 PM**  
**THE COLONNADE**  
**264 CATOOSA CIR., RINGGOLD, GA 30736**

**TIME AND PLACE OF THE MEETING**

The regular meeting of the Catoosa County Development Authority/Development Authority of Catoosa County (EDA) was held on December 12, 2023 at 4:00 PM at The Colonnade located at 264 Catoosa Circle, Ringgold, GA 30736.

**CALL TO ORDER**

Chair Rick Partain established that a quorum was present and called the meeting to order at 4:14 PM.

- ❖ The following board members were present: Rick Partain, Stephanie Dickert, Katie Sponberger, Jim Cutler
- ❖ The following board members were absent: Mike Signiski, Ray Johnson, Paul Lee
- ❖ The following ex officio members were present: Chuck Harris, Vanita Hullander, Marissa Brower, Amy Jackson
- ❖ The following staff were present: Dan Wright, Rachel Clark, Meghan Trusley
- ❖ The following guests were present: Spencer Hogg

**AGENDA SETTING**

**PROPOSED APPROVAL OF AGENDA FOR REGULAR MEETING ON DECEMBER 12, 2023**

**Additions:** None. **Modifications:** None. **Remove:** None. *Stephanie Dickert made a motion to approve the presented agenda of the Regular EDA Meeting held on December 12, 2023. Jim Cutler seconded the motion. Chair Partain called for all those in favor of approving the agenda to indicate so by saying aye. There was no opposition, and the agenda was approved by unanimous consent.*

**MINUTES**

**PROPOSED APPROVAL OF MINUTES OF THE REGULAR EDA MEETING HELD ON MAY 9, 2023**

*Katie Sponberger made a motion to approve the minutes of the Regular EDA Meeting held on May 9, 2023. Stephanie Dickert seconded the motion. Chair Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition, and the motion was approved by unanimous consent.*

**OLD BUSINESS**

None.



## **NEW BUSINESS**

### **PROPOSED APPROVAL OF JDA QUARTERLY INVOICES FOR FY2024**

CFO Rachel Clark proposed to the Board the approval of all four quarterly invoices for Catoosa County's portion of funding for the Northwest Georgia Joint Development Authority. The County is invoiced in quarterly installments of \$27,149.00, or a yearly amount of \$108,596.00. Clark noted that since the Board voted to sell a portion of the Business Park, they have money available in their account to fund the quarterly payments for Fiscal Year 2024.

*Stephanie Dickert made a motion to fund all quarterly invoices for the Northwest Georgia Joint Development Authority for Fiscal Year 2024. Jim Cutler seconded the motion. Chair Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition, and the motion was approved by unanimous consent.*

## **REPORTS/DISCUSSIONS**

### **CHAMBER OF COMMERCE**

Catoosa County Chamber of Commerce President Amy Jackson updated the board on the recent Shop Local Breakfast, which had 110 attendees present to hear from both City Managers and the County Manager. She informed the board of the upcoming Annual Chamber Brunch on January 11, 2024. She also reported that the Chamber Board of Directors voted earlier on 12/12/2023 to unanimously support the SPLOST referendum to be on the ballot in March of 2024.

### **COLLEGE AND CAREER ACADEMY**

From Here to Career! Career Academy CEO Marissa Brower informed the board that the dedication ceremony for the Career Academy will take place on January 17, 2024. They are now finishing the first semester at the Academy and all programs are progressing well. There are currently 200 students enrolled in pathways and 100 students enrolled in academic dual enrollment.

### **FINANCE**

CFO Rachel Clark updated the Board's financial position with a report ended September 2023. On September 30, 2023, the EDA Cash Balance was \$427,555.84, an increase due to the sale of a portion of the Hwy 41 Business Park. Available SPLOST funds for the Economic Development Authority for the 2019 cycle were \$1,723,099, assuming 115% collection.

### **NORTHWEST GEORGIA JOINT DEVELOPMENT AUTHORITY**

Spencer Hogg gave a verbal report regarding the activities of the Northwest Georgia Joint Development Authority from August of 2023, during which there were 18 new requests for information for Catoosa sites. He noted that the JDA will be hosting the new Statewide Project Managers from the Georgia Department of Economic Development in Catoosa County to showcase our available sites in early 2024. He will also be meeting with any potential business partners that are interested in or planning an expansion in 2024.



**EXECUTIVE SESSION**

*Stephanie Dickert made a motion to enter Executive Session for the purposes of Legal and Real Estate discussions. Jim Cutler seconded the motion. Chair Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition, and the motion was approved by unanimous consent. The board entered Executive Session at 4:40 PM.*

*Stephanie Dickert made a motion to exit Executive Session. Jim Cutler seconded the motion. Chair Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition, and the motion was approved by unanimous consent. The board exited Executive Session at 4:50 PM.*

**OPEN SESSION**

None.

**ADJOURN**

*Stephanie Dickert made a motion to adjourn. Jim Cutler seconded the motion. Chair Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition, and the motion was approved by unanimous consent. The board adjourned at 4:50 PM.*

Officer Approval of Minutes

Name *Paul Partain*

Position *Board Chair*