



REGULAR MEETING MINUTES
TUESDAY, FEBRUARY 14, 2023 at 4:00 PM
THE COLONNADE
264 CATOOSA CIR., RINGGOLD, GA 30736

TIME AND PLACE OF THE MEETING

The regular meeting of the Catoosa County Development Authority/Development Authority of Catoosa County (EDA) was held on February 14, 2023 at 4:00 PM at The Colonnade located at 264 Catoosa Cir., Ringgold, GA 30736.

CALL TO ORDER

Chair Rick Partain established that a quorum was present and called the meeting to order at 4:01 PM.

- ❖ The following board members were present: Rick Partain, Mike Signiski, Jim Cutler, Paul Lee, Ray Johnson
- ❖ The following board members were absent: Stephanie Dickert, Katie Sponberger
- ❖ The following ex officio members were present: Amy Jackson, Marissa Brower, Larry Black, Chuck Harris, Vanita Hullander
- ❖ The following staff were present: Dan Wright, Rachel Clark, Chad Young, Meghan Trusley
- ❖ The following guests were present: Nick Ware

AGENDA SETTING

PROPOSED APPROVAL OF AGENDA FOR REGULAR MEETING ON FEBRUARY 14, 2023

Additions: *Proposed Approval of Reimbursement to the General Fund (R. Clark); Proposed Approval of Reimbursement to the Public Facilities Authority (R. Clark)* **Modifications:** None. **Remove:** None. ***Jim Cutler made a motion to approve the presented agenda of the Regular EDA Meeting held on February 14, 2023 as amended. Mike Signiski seconded the motion. Chair Partain called for all those in favor of approving the amended agenda to indicate so by saying aye. There was no opposition, and the agenda was approved by unanimous consent.***

MINUTES

PROPOSED APPROVAL OF MINUTES OF THE REGULAR EDA MEETING HELD ON JANUARY 10, 2023

Ray Johnson made a motion to approve the minutes of the Regular EDA Meeting held on January 10, 2023. Paul Lee seconded the motion. Chair Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition, and the motion was approved by unanimous consent.

OLD BUSINESS

None.



NEW BUSINESS

PROPOSED APPROVAL OF REIMBURSEMENT TO THE GENERAL FUND

CFO Rachel Clark presented a spreadsheet that details what is owed from the Economic Development Authority to the General Fund, mostly expenses from the Hutcheson Building. As of 9/30/2022, the end of Fiscal Year 2021-2022, the EDA owes \$1,328,765.94.

Ray Johnson made a motion to approve the reimbursement of \$1,328,765.94 from the Economic Development Authority to the General Fund. Mike Signiski seconded the motion. Chair Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition, and the motion was approved by unanimous consent.

PROPOSED APPROVAL OF REIMBURSEMENT TO THE PUBLIC FACILITIES AUTHORITY

CFO Rachel Clark informed the Board that during the transfer period of the Hutcheson building from the Economic Development Authority to the Public Facilities Authority, one month of CHI Memorial's rent and four months of Parkside's rent, totaling \$187,194.68, were deposited into the EDA bank account, instead of the PFA bank account.

Ray Johnson made a motion to approve the reimbursement of \$187,194.68 from the Economic Development Authority to the Public Facilities Authority. Jim Cutler seconded the motion. Chair Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition, and the motion was approved by unanimous consent.

REPORTS/DISCUSSIONS

CHAMBER OF COMMERCE

Catoosa County Chamber of Commerce President Amy Jackson informed the board of the upcoming Annual Chamber Gala on March 4, 2023. She also made mention of the 2022-2023 Greater Chattanooga Economic Development magazine that features an article purchased by the Chamber regarding the Catoosa County Business Park and the From Here to Career! College and Career Academy coming to the Benton Place Campus in August of 2023.

COLLEGE AND CAREER ACADEMY

From Here to Career Academy CEO Marissa Brower informed the board that some of the From Here to Career! College and Career Academy staff held a seminar on the multigenerational workforce for the Catoosa County and Walker County Leadership programs. The Career Academy also partnered with the Chamber of Commerce to hold a RealityU event at Heritage High School. Lakeview Fort Oglethorpe High School and Ringgold High School will have their RealityU events in late March. The College and Career Academy is still approved for the Peach Education Tax Credit, and have been able to collect almost \$400,000 thus far to purchase lab equipment for the academy.

FINANCE

CFO Rachel Clark updated the Board's financial position with a report from December 2022. In December, the EDA Cash Balance was \$1,572,596.96 which included \$1,328,765.94 due to the General Fund to pay for Hutcheson building expenditures and \$187,194.68 due to the Public Facilities Authority for October



Rent from CHI Memorial and Oct-Jan Rent from Parkside Nursing. After reimbursement to both the General Fund and the Public Facilities Authority, the EDA Cash Balance will be \$56,636.34.

NORTHWEST GEORGIA JOINT DEVELOPMENT AUTHORITY

Jim Cutler with the Joint Development Authority gave a verbal report regarding the activities of the Northwest Georgia Joint Development Authority. He noted the advertisement that the NWGJDA has in the Greater Chattanooga Economic Development magazine and informed the Board that the NWGJDA is in contact with Volkswagen Suppliers in hopes that we will be able to recruit them to our region with the looming Volkswagen expansion.

EXECUTIVE SESSION

Mike Signiski made a motion to enter Executive Session for the purposes of Legal and Real Estate discussions. Paul Lee seconded the motion. Chair Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition, and the motion was approved by unanimous consent. The board entered Executive Session at 4:22 PM.

Paul Lee made a motion to exit Executive Session. Mike Signiski seconded the motion. Chair Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition, and the motion was approved by unanimous consent. The board exited Executive Session at 4:33 PM.

OPEN SESSION

None.

ADJOURN

Jim Cutler made a motion to adjourn. Mike Signiski seconded the motion. Chair Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition, and the motion was approved by unanimous consent. The board adjourned at 4:34 PM.

Officer Approval of Minutes

Name _____

Position _____