



REGULAR MEETING MINUTES
TUESDAY, APRIL 9, 2024 at 4:00 PM
THE COLONNADE
264 CATOOSA CIR., RINGGOLD, GA 30736

TIME AND PLACE OF THE MEETING

The regular meeting of the Catoosa County Development Authority/Development Authority of Catoosa County (EDA) was held on April 9, 2024 at 4:00 PM at The Colonnade located at 264 Catoosa Circle, Ringgold, GA 30736.

CALL TO ORDER

Chair Rick Partain established that a quorum was present and called the meeting to order at 4:03 PM.

- ❖ The following board members were present: Rick Partain, Mike Signiski, Ray Johnson, Katie Sponberger, Jim Cutler, Paul Lee
- ❖ The following board members were absent: Stephanie Dickert
- ❖ The following ex officio members were present: Marissa Brower
- ❖ The following staff were present: Dan Wright, Rachel Clark, Meghan Trusley, Chad Young
- ❖ The following guests were present: Kristi Ware

AGENDA SETTING

PROPOSED APPROVAL OF AGENDA FOR REGULAR MEETING ON APRIL 9, 2024

Additions: None. ***Modifications:*** None. ***Remove:*** None. ***Ray Johnson made a motion to approve the presented agenda of the Regular EDA Meeting held on April 9, 2024. Jim Cutler seconded the motion. Chair Partain called for all those in favor of approving the agenda to indicate so by saying aye. There was no opposition, and the agenda was approved by unanimous consent.***

MINUTES

PROPOSED APPROVAL OF MINUTES OF THE REGULAR EDA MEETING HELD ON DECEMBER 12, 2023

Katie Sponberger made a motion to approve the minutes of the Regular EDA Meeting held on December 12, 2023. Paul Lee seconded the motion. Chair Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition, and the motion was approved by unanimous consent.

OLD BUSINESS

None.



NEW BUSINESS

PROPOSED APPROVAL OF REIMBURSEMENT TO THE GENERAL FUND

CFO Rachel Clark requested clarity on classifying expenses to the Economic Development Authority or the General Fund. Since the sale of a portion of the public land, the EDA has its own money and can pay its own expenses, if the Board wishes. CFO Clark provided information on \$55,450.50 that is due to the General Fund for miscellaneous previous expenses of the EDA Department, \$3,182.32 that is due to the General Fund for new expenses of the EDA Department, and \$7,677.28 that is due to the General Fund from prior fiscal years for Project Jump and Project Anvil.

Chairman Partain called for a motion to approve the reimbursement to the General Fund in the amount of \$58,632.82. Ray Johnson made a motion to approve the reimbursement in the amount of \$58,632.82. Mike Signiski seconded the motion. In discussion held after both motions, it was discovered that this amount did not include the \$7,677.28 that is due from prior fiscal years for Project Jump and Project Anvil.

Ray Johnson amended the motion to approve the reimbursement to the General Fund in the amount of \$66,310.10. Mike Signiski seconded the motion. Chairman Partain called for all those in favor of approving the reimbursement to the General Fund in the amended amount of \$66,310.10, do so by saying aye. The reimbursement was approved by unanimous consent.

REPORTS/DISCUSSIONS

CHAMBER OF COMMERCE

EDA Clerk Meghan Trusley updated the Board with an email from Chamber President Amy Jackson regarding the opening of the new Drifter's Equipment Sales storefront by Costco and the old Cabela's building. The Chamber held a ribbon cutting for Drifter's Equipment on March 28th and had a large turnout.

COLLEGE AND CAREER ACADEMY

From Here to Career! Career Academy CEO Marissa Brower informed the board that the dedication ceremony for the Career Academy occurred earlier in the day on the 9th. They will soon be finishing the first full year at the Academy and all programs are progressing well. Seniors in pathways at the Academy will receive cords for graduation. Job interviews are coming up for seniors, and those hired will have signings similar to athletic signings.

FINANCE

CFO Rachel Clark updated the Board's financial position with a report ended February 2024. On February 29, 2024, the EDA Cash Balance was \$431,394.20. She explained that the EDA was erroneously given a refund by CHI Memorial that was intended for the Chamber of Commerce, and that the refund was sent back to CHI Memorial.



ECONOMIC DEVELOPMENT

EDA Clerk Meghan Trusley gave a verbal report regarding the activities of the Northwest Georgia Joint Development Authority since the last meeting, during which there were 8 new requests for information for Catoosa sites and 4 site visits. She noted that Georgia Trend Magazine did a feature on Northwest Georgia that focused on our teamwork environment for economic development and highlighted the College and Career Academy. She also updated the Board on the placement of two advertisement signs at the entrance of the Business Park property.

EXECUTIVE SESSION

None.

OPEN SESSION

None.

ADJOURN

*Jim Cutler made a motion to adjourn. Ray Johnson seconded the motion. Chair Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition, and the motion was approved by unanimous consent. **The board adjourned at 4:30 PM.***

Officer Approval of Minutes

Name Ray Johnson

Position Chairman