



REGULAR MEETING MINUTES

March 12, 2019 4:00PM

PUBLIC MEETING ROOM - CATOOSA COUNTY ADMINISTRATION BUILDING

800 LAFAYETTE STREET

RINGGOLD, GEORGIA

TIME AND PLACE OF THE MEETING

The called meeting of the Catoosa County Development Authority/ Development Authority of Catoosa County was held on March 12, 2019 at 4:00 pm in the Public Meeting Room of the Catoosa County Administration Building, 800 Lafayette Street, Ringgold, Georgia.

CALL TO ORDER

Chairman Rick Partain called the meeting to order at 4:05pm and established that a quorum was present.

The following board members were present: Rick Partain, Michael Signiski, Tammy Cole, Lisa Headrick, Charles Lancaster, Ray Johnson, Stephanie Dickert

The following ex officio members were present: Amy Jackson, Commissioner Jeff Long

AGENDA SETTING

Additions: Chairman Rick Partain added discussions on the bank signature authorization form, a meeting sign-in sheet, and a naming committee to the Open Session of the meeting.

Modifications: The date of the minutes being approved was changed to February 12, 2019.

Remove: None

MINUTES

PROPOSED APPROVAL OF MINUTES OF REGULAR EDA MEETING HELD ON February 12, 2019

Tammy Cole made a motion to approve the minutes of the regular EDA meeting held on February 12, 2019 with the addition of Ex Officio Members to the roll call and noting the absence of Stephanie Dickert. Charles Lancaster seconded the motion. Chairman Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition and the motion was approved by unanimous consent.

OLD BUSINESS

NO OLD BUSINESS.

NEW BUSINESS

NO NEW BUSINESS.

REPORTS

ECONOMIC DEVELOPMENT DIRECTORS REPORT

Keith Barclift introduced himself to the board. He reported on the application of TVA InvestPrep funds, gave a review of the website and commented on updates that were needed, reported on meetings he had attended, mentioned upcoming travel to Meet the Consultants in Chicago and Site Selectors Guild in Salt Lake City. He also stated that he

would provide the board with monthly updates on the progress of the development of the Catoosa County Industrial Land.

EXECUTIVE SESSION

NONE REQUIRED.

OPEN SESSION

BANK SIGNATURE AUTHORIZATION FORM

Chairman Partain recommended removing his name and adding Vice-Chairman Michael Signiski to the signature authorization for the EDA since the account is held at First Bank where Partain is employed.

SIGN-IN SHEET

There was general agreement among the board to begin using a sign-in sheet at the board meetings in addition to listing all ex officio members who are in attendance in the minutes.

BUSINESS PARK NAMING COMMITTEE

Chairman Partain asked for volunteers to serve on a naming committee for the new business park. He expected the committee would hold two meetings and be able to report to the full board with suggestions. EDA Board Members that volunteered for the committee were Rick Partain, Lisa Headrick, and Stephanie Dickert. Chairman Partain asked Keith Barclift to serve on the committee as well. Committee appointments would also be sought from the County Commissioners.

ADJOURN

Stephanie Dickert made a motion to adjourn the meeting. Michael Signiski seconded the motion. Chairman Partain called for all those in favor of approving the motion to indicate so saying aye. There was no opposition and the motion was approved by unanimous consent. The meeting adjourned at 4:56 p.m.